



## Belfast City Council

<b>Report to</b>	<b>Strategic Policy and Resources Committee</b>
<b>Subject:</b>	<b>Request for the Use of the Council Chamber</b>
<b>Date:</b>	21st June, 2013
<b>Reporting Officer:</b>	Stephen McCrory, Democratic Services Manager (ext 6314)
<b>Contact Officer:</b>	

<b>1</b>	<b>Relevant Background Information</b>
1.1	The Council has received a request for the use of the Council Chamber for the Annual General Meeting of the National Association of Councillors (NAC) in November this year.

<b>2</b>	<b>Key Issues</b>
2.1	The Council is a member of the NAC and this year the AGM of the Association's United Kingdom Branch will be held in Belfast from 22nd till 24th November.
2.2	The Association would like to hold the formal meetings which will take place over that weekend in the Council Chamber. Permission for the use of the Chamber is not a matter which can be dealt with under delegated authority and requires the Committee's approval.
2.3	It would also be usual for the hosting authority to provide appropriate refreshments for the delegates by way of tea, coffee etc.

<b>3</b>	<b>Resource Implications</b>
3.1	There would be some minor expenditure associated with the provision of appropriate hospitality but this can be accommodated within existing revenue budgets.

<b>4</b>	<b>Equality and Good Relations Implications</b>
4.1	There are not any equality or good relations considerations associated with this report.

<b>5</b>	<b>Recommendations</b>
5.1	The Committee is recommended to approve the use of the Council Chamber for the AGM of the National Association of Councillors in November and to the provision of appropriate hospitality.

<b>6</b>	<b>Decision Tracking</b>
Stephen McCrory, Democratic Services Manager November 2013	

<b>7</b>	<b>Key to Abbreviations</b>
NAC – National Association of Councillors  AGM – Annual General Meeting	